

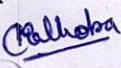



Institute of Technology & Science
Mohan Nagar, Ghaziabad
Minutes of Meeting

REF: UG/MOM/ 097

Agenda: IQAC Committee of UG Department
Date: 01/02/2020
Time: 3:30 pm to 5:30 pm
Venue: UG - Board Room

Chaired by: Dr. Sunil Kumar Pandey, Director -UG

Members Present:-

Mr.Surinder Sood (Management Representative)
Prof. Nancy Sharma (Vice Principal-UG)
Dr. Charu Malhotra 
Dr. Manoj Kumar 
Prof. Pawan Kumar
Dr. Sandeep Garg 
Prof.Sumit Sharma 
Prof.Shreyta Raj
Prof.Shubhra Dwivedi
Prof.Aadil Khan
Mr. Vikas Tyagi
Mr. Vikrant Shukla (BBA- Alumni)
Prof.Barkha Kakkar (BCA- Alumni)
Ms. Baharika Sopri (BBA, Student)
Ms.Namrata (BBA , Student)
Mr.Ritik Maheshwari (BCA , Student)

In the beginning of the meeting Dr. Charu Malhotra (Secretary, IQAC) & Dr. Sandeep (Member, IQAC) welcomed all the members of IQAC committee. Dr.Charu intimated the quorum about the brief of various academic activities conducted for the students including guest lectures, workshops etc..

After it Director (UG) discussed agenda with the members presented in the meeting. Following points were discussed:

Agenda Points	Summary of Discussion
Confirmation the minutes of the last meeting	Minutes of the previous IQAC meeting were discussed and confirmed by the members.
Review of Activities of Last Semester	Vice-Principal-UG reviewed the activities of last semester in detail which includes the cultural events like Morocco & Mata Ki Chowki along with the academic series of guest lectures, workshops, career awareness programme , yoga activities etc..
Regular Interaction with Alumni	It is suggested by Prof. Pawan Kumar that regular interaction with Alumni will be arranged so that our students become more employable by the experience of alumni .
Students Suggestion	Student Representative Ms.Baharika Sopri & Ms. Namarata appraised the relevance of workshop and interactions with industry experts .
NAAC Documentation	Vice Principal UG assigned the compilation and maintenance of the files to the following faculty members:1. Dr.Manoj Kumar - Discipline & Foreign Talks 2. Prof.Pawan Kumar - Placement Details 3. Prof.Shreyta Raj - E-Cell
New Members	Director-UG suggested name of Prof.Amit Sharma as a member of the IQAC .
Discipline	Dr.Manoj briefed about the various activities for the maintenance of discipline.
Placement	Prof. Pawan Kumar briefed the placement activities .
Women Safety	Dr.Sandeep intimated about the self defence workshop conducted for girl students in the current semester.
Review	To review the progress next meeting is scheduled on 27/02/20.

The Meeting ended with a vote of thanks to the Chair.

Minutes of Meeting is compiled by: Dr. Charu Malhotra

Fwd: IQAC-Meeting

1 message

CHARU MALHOTRA <charumalhotra@its.edu.in>
To: Vice Principal Office ITS MN <vprinoff.mn@its.edu.in>

Fri, Jan 31, 2020 at 11:54 AM

Greetings!!
Kindly take a print along with attachment.

----- Forwarded message -----

From: **CHARU MALHOTRA** <charumalhotra@its.edu.in>

Date: Fri, Jan 31, 2020 at 11:53 AM

Subject: IQAC-Meeting

To: Surender Sood <surendersood@its.edu.in>, surinder sood <sood57@gmail.com>, DIRECTOR UG ITS MN <dir.ug.mn@its.edu.in>, Vice Principal UG Campus ITS MN <vprin.ug.mn@its.edu.in>, <upkar.singh@fisglobal.com>, Asst Registrar UG ITS MN <areg.ug.mn@its.edu.in>, ChairPerson BBA ITS MN <chperson.bba@its.edu.in>, ChairPerson BCA ITS MN <chperson.bca@its.edu.in>, Dr Manoj Kumar <manojkumarmk@its.edu.in>, Sandeep Garg <sandeepgarg@its.edu.in>, Pawan Kumar <pawankumarpk@its.edu.in>, SUMIT SHARMA <sumit.sharma@its.edu.in>, Aadil Khan <aadilkhanak@its.edu.in>, Shreyta Raj <shreytaraj@its.edu.in>, Shubhra Dwivedi <shubhradwivedi@its.edu.in>, BARKHA KAKKAR <barkhakakkar@its.edu.in>, <v-vikrs@microsoft.com>, baharika sopori <baharikasopori_bba17_20@its.edu.in>, <muskansinghal_bba19_22@its.edu.in>, <namrata_bba18_21@its.edu.in>, <ritikmaheshwari_bca19_22@its.edu.in>, MEHAK SAXENA <mehaksaxena_bca17_20@its.edu.in>

Greetings!!

This is for your kind information that a meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 1/2/2020 (Saturday) at 3:30 PM in Board Room UG Campus, the agenda for which is attached herewith.
Kindly make it convenient to attend the meeting.

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With Regards,

CS(Dr.)Charu Malhotra CFP^{CM}
Assistant Professor
Institute of Technology & Science
NAAC 'A' Grade Institute
Mohan Nagar, Ghaziabad
Mobile:9810557363 , 8368954179
Ext: 173

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With Regards,

CS(Dr.)Charu Malhotra CFP^{CM}
Assistant Professor
Institute of Technology & Science
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Agenda of IQAC Meeting-1 February 20.docx

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NOTICE

Date:31/01/2020

A meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 1 February 2020 (Saturday) at 3:30 PM in Board Room UG Campus. The Agenda of the meeting is listed below:

Item 1: To confirm the minutes of the last meeting held and action taken thereof.

Item 2: To Review the activities of last semester.

Item 3: To discuss the activities being planned to be conducted in the Current semester.

Item 4 : To review the progress of NAAC documentation for the purpose of reaccreditation

Item 5: Any other item with the permission of the Chair.

All IQAC members are requested to attend the meeting with the requisite information and documents.

**Dr. Charu Malhotra
(Assistant Professor)**